



**Alameda County Court Appointed Special Advocates (CASA) Program
Friends of Alameda County CASA Board of Directors
Statement of Understanding and Commitment**

As a member of the Friends of Alameda County CASA Board of Directors, I agree to the following responsibilities:

- I will adhere to the CASA confidentiality policy regarding all youth, volunteers, and personnel associated with the CASA program.
- I will be fiscally responsible, along with other board members, for the nonprofit organization. I will participate in planning the budget and will work on fundraising in ways appropriate to me. I will accept responsibility for making a personal donation to CASA and/or will help generate funds through my efforts.
- I will contribute financially on an annual basis at a level that is personally meaningful and significant.
- I will assist in recruiting appropriate potential board members.
- I will serve as an active ambassador for CASA, speaking well of it in my community activities and recruiting appropriate, potential volunteers and supporters of CASA
- I will avoid conflicts of interest in conducting board business per the By-laws, and I will not solicit CASA advocates, staff, or donors (whom I know only through my CASA affiliation) as business prospects, nor will I make their names available to others.
- I agree to an initial local, state, and federal criminal background screening, Department of Motor Vehicles check from all states/countries I have lived within the past seven years, a Social Security identity check, and subsequent automatic record notifications per requirements of the National CASA Association while a board member. I will immediately notify the Executive Director or Board Chair of any criminal charges pending against me.

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Revised: 11/06/20



- I will attend all regular board meetings and I can expect to spend additional time on Board committee work as well as on fundraising activities such as events and campaigns. I am aware that if I have four unexcused absences from regularly scheduled board meetings during a board year (July 1-June 30), I will be automatically removed from the Board (per By-laws). Absence is excused through prior notice to the Executive Director or any Board officer.
- I have received and read a copy of the By-laws
- At this time, to the best of my knowledge, I can commit to serving a full term (two years) on the board, and I am aware of the Board's opportunity of three consecutive terms (total 6 consecutive years), thereafter requiring a 1-year break and vote to re-instate if desired.

In return, ACCASA is responsible to me in the following ways:

- At the beginning of my initial year, I will receive a Board Orientation packet, which will provide me with introductory material on CASA, including board member, officer and committee job descriptions.
- I will receive timely notices of all board meetings, including the agenda and the most current financial statements. I will be kept informed of changes in CASA policies, budget, and personnel.
- CASA will maintain appropriate Directors and Officers Liability Insurance.
- Fellow Board Members and the CASA Executive Director will respond in a straightforward and helpful way to any questions I have which I feel are necessary to carry out my full responsibilities to this organization.

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